



## Audit and Risk Committee of the City of London Academies Trust

**Date:** THURSDAY, 25 FEBRUARY 2021

**Time:** 10.30 am

**Venue:** VIRTUAL PUBLIC MEETING (ACCESSIBLE REMOTELY)

**Members:** Peter Bennett, Sponsor Trustee                      Dawn Elliott, Co-opted Trustee  
Edward Benzecry, Co-opted Trustee                      Alderman Robert Howard, Sponsor  
Tijs Broeke, Sponsor Trustee                                      Trustee

**Enquiries:** Antoinette Duhaney  
Antoinette.Duhaney@cityoflondon.gov.uk

### Accessing the virtual public meeting

Members of the public can observe this virtual public meeting at the below link:

[https://youtu.be/yZfk-yK\\_JLs](https://youtu.be/yZfk-yK_JLs)

This meeting will be a virtual meeting and therefore will not take place in a physical location following regulations made under Section 78 of the Coronavirus Act 2020.

**John Barradell**  
Town Clerk and Chief Executive

# AGENDA

## Public Items

1. **APOLOGIES**

2. **DECLARATIONS**

3. **MINUTES**

To agree the public minutes of the meeting held on 03.12.20

**For Decision**  
(Pages 1 - 2)

4. **QUESTIONS**

5. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

6. **EXCLUSION OF THE PUBLIC**

**MOTION** – That the public be excluded for the remaining items of business as they are likely to involve discussion on matters deemed commercially sensitive to the City of London Academies Trust.

**For Decision**

## Non-Public Items

7. **NON-PUBLIC MINUTES**

To consider the non-public minutes of the meeting held on 03.12.20

**For Decision**  
(Pages 3 - 6)

8. **OUTSTANDING ACTIONS (FEBRUARY 2021)**

Report of the Town Clerk.

**For Information**  
(Pages 7 - 8)

9. **CHIEF FINANCIAL OFFICER UPDATE**

Report of the Chief Financial Officer

**For Information**  
(Pages 9 - 10)

10. **INTERNAL AND EXTERNAL AUDIT UPDATE**

Report of the Chief Financial Officer

**For Information**  
(Pages 11 - 28)

11. **TRUST STRATEGIC RISK REGISTER**

Report of the Chief Financial Officer

**For Information**  
(Pages 29 - 36)

12. **HEALTH AND SAFETY MONITORING IN TRUST SCHOOLS (TO FOLLOW)**

Report of the Director of Estates & Facilities Management

**For Information**

13. **NON-PUBLIC QUESTIONS**

14. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND THE COMMITTEE AGREES CAN BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

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## AUDIT AND RISK COMMITTEE OF THE CITY OF LONDON ACADEMIES TRUST

Thursday, 3 December 2020

Minutes of the meeting of the Audit and Risk Committee of the City of London Academies Trust held at the Guildhall EC2 at 10.00 am

### Present

#### Members:

Peter Bennett (Chairman)  
Edward Benzecry

Tijs Broeke  
Dawn Elliott

#### Officers:

Mark Emmerson	- Chief Executive Officer
Billy Harvey	- Director of ICT
Claire Hersey	- Chief Financial Officer
Smith Umoren	- Director of Estates and Facilities Management
Antoinette Duhaney	- Town Clerk's Department

#### 1. **APOLOGIES**

There were no apologies.

#### 2. **DECLARATIONS**

There were no declarations.

#### 3. **MINUTES RESOLVED**

That the minutes of the meeting held on 02.10.20 be approved as a correct record.

#### 4. **QUESTIONS**

There were no questions.

#### 5. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There was no other business.

#### 6. **EXCLUSION OF THE PUBLIC RESOLVED**

That the public be excluded for the remaining items of business as they are likely to involve discussion on matters deemed commercially sensitive to the City of London Academies Trust.

#### 7. **NON-PUBLIC MINUTES RESOLVED**

That the non-public minutes of the meeting held on 2.10.20 be approved as a correct record.

8. **OUTSTANDING ACTIONS**

Trustees considered a report of the Town Clerk regarding outstanding actions arising from previous meetings.

9. **INTERNAL AUDIT UPDATE**

The Committee considered a report on Internal Audit Services to the Trust.

10. **EXTERNAL AUDIT UPDATE**

The Committee considered a report reviewing the draft financial statements and annual report and the report and management letter from the auditor.

11. **TRUST STRATEGIC RISK REGISTER**

The Committee considered a report on strategic risks at the Trust level.

12. **HEALTH AND SAFETY MONITORING IN TRUST SCHOOLS**

The Committee considered a report providing an update on measures to ensure compliance with Health & Safety regulations.

13. **NON-PUBLIC QUESTIONS**

There were no non-public questions.

14. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND THE COMMITTEE AGREES CAN BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There was one item of urgent business.

**The meeting closed at 11.06 am**

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Chairman

**Contact Officer: Antoinette Duhaney  
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